Climate Resilience Execution Agency for Dominica (CREAD)

TERMS OF REFERENCE

Community Engagement Officer

DESCRIPTION

Following the devastation caused by Hurricane Maria in September 2017, the Government of the Commonwealth of Dominica (GoCD) established a specialized, autonomous entity, the Climate Resilience Execution Agency for Dominica (CREAD), to lead the thrust to make Dominica the first climate resilient nation in the world.

CREAD is funded by international development partners, and has a clear focus on identifying, prioritizing, developing and implementing transformational projects that build strong communities, a sustainable economy, durable infrastructure and critical supporting systems to make Dominica more resilient. It operates at the highest levels of professionalism, integrity and efficiency, and works closely with key strategic and operational partners from the public, private and social sectors to deliver results.

OBJECTIVES

The Community Engagement Officer will guide and implement CREAD’s efforts to engage community stakeholders to help build resilience at the household and community levels and also to assimilate local and traditional knowledge on current resilience and adaptation strategies to determine how these may be replicated and mainstreamed in other communities on the island.

RESPONSIBILITIES:

- Coordinates or assists in planning events such as community and town hall meetings, local exhibitions, open days and other community outreach activities;
- Meets regularly with community leaders and with community based organizations to discuss ways in which their communities may be made more resilient to the impacts of climate change;
• Identifies best practices that have traditionally been used at the household and community levels to develop resilience, particularly to the impacts of extreme weather events;
• Advises on approaches to replicate and mainstream local and traditional practices that have contributed to resilience building at the community and district levels;
• Identifies individuals who have the potential to serve as community leaders in the resilience building effort and provides opportunities for these persons to work with CREAD in its community outreach and mentoring activities;
• Plans and coordinates all community meetings and engagements of CREAD;
• Works closely with the Communications Specialist to develop the public outreach programme of CREAD;
• Assists in the production of the CREAD newsletter;
• Performs other duties that may be assigned by the Chief Executive Officer or the Chief Operations Officer.

QUALIFICATIONS:

• A Bachelor’s degree in sociology, psychology, education, social sciences, development studies or a related field;
• A minimum of five years of relevant work experience. A Master’s degree can substitute for three years of relevant experience;
• Professional experience in any of the following: community work, labor relations, agricultural extension, community relations, community health education and outreach, or other related experience (please describe in your cover letter);
• Experience conducting surveys in community settings;
• Experience with leadership development as a participant or trainer;
• Proficiency in the use of social media platforms;
• Expert skill in communicating persuasively with diverse audiences, ranging from policy-makers and corporate managers to grass roots community residents;
• Demonstrated ability to establish and maintain effective working relationships with a wide range of stake-holders;
• Sound judgment and the ability to work with minimal direction;
• Self-motivated, with the ability to work under pressure;
• Very strong communication skills;
• Fluency in English;
• Creative and pragmatic approach to problem solving;
• Well-organized and strong attention to details.

CREAD VALUES:

Objectivity
Being consistently data-drive in its analysis, and impartial in its recommendations on the path forward for Dominica.

Commitment to Impact
Striving to make a difference in the lives of as many Dominicans as possible, and to leave a lasting legacy after CREAD’s 4-year life

**Transparency and Collaboration**
Operating with integrity and openness, such that Dominicans have insight into CREAD’s strategy, activities and performance. Working closely with critical segments of Dominican society to ensure that CREAD’s efforts are representative, relevant and impactful.

**Leadership**
Inspiring Dominicans, as well as people beyond our borders, to set stretch goals, ask hard questions, and take bold decisions that help achieve sustainable development and climate resilience.

**Good Citizenship**
Encouraging all staff to make a difference outside its business operations, by supporting activities that build stronger communities and protect the environment.

**LOCATION, START DATE AND DURATION OF ASSIGNMENT**
The role will be based in Roseau, Dominica with an expected start date is 1 April 2019. The initial assignment will be for a period of two (2) years, with the possibility of renewal.

**EXPRESSION OF INTEREST**
Interested applicants should submit a cover letter motivating their application, a CV of no more than 4 pages, the names of two references (who would only be contacted if the application were to progress to final stage), by January 17, 2019 via email only to: hr@creadominica.org